

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

meeting date: 8 NOVEMBER 2022
title: OVERALL CAPITAL MONITORING 2022/23
submitted by: DIRECTOR OF RESOURCES
principal author: ANDREW COOK

1 PURPOSE

1.1 To report the progress on the Council's approved 2022/23 capital programme for the period to the end of September 2022.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives - none identified.
- Corporate Priorities - to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations - none identified.

2 2022/23 CAPITAL PROGRAMME BACKGROUND

2.1 Twenty-nine capital schemes on the Council's original estimate capital programme, totalling £3,476,690, were approved by the Policy and Finance Committee and Full Council at their meetings in February 2022 and March 2022 respectively. This included twelve scheme budgets that had been moved from the 2021/22 capital programme to the 2022/23 capital programme.

2.2 In addition, the following amendments have been made to the capital programme in-year so far:

- Nine capital schemes were not completed by 31 March 2022 and had unspent budget available at that date. The total unspent budget of £820,880 on those schemes, known as slippage, has been moved into the 2022/23 capital programme budget, after approval by the appropriate service committees in May and June 2022.
- Additional budget approvals, totalling £2,154,380, have been approved on eight capital schemes so far in 2022/23.

2.3 As a result of the above, the total approved budget for the 2022/23 overall capital programme of thirty-nine schemes is £6,451,950. This is shown at Annex 1.

3 CAPITAL MONITORING 2022/23

3.1 The table overleaf summarises the overall capital programme by committee, showing the total approved budget, actual expenditure and remaining budget as at the end of September 2022. Annex 1 shows the overall capital programme by scheme.

Committee	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of September 2022 £	Remaining Budget as at end of September 2022 £
Community Services	1,065,500	1,215,000	153,240	0	2,433,740	550,240	1,883,500
Planning and Development	0	26,420	0	0	26,420	0	26,420
Policy and Finance	226,600	108,880	7,020	13,500	356,000	19,558	336,442
Health and Housing	443,000	339,540	657,620	2,140,880	3,581,040	329,515	3,251,525
Economic Development	0	51,750	3,000	0	54,750	0	54,750
OVERALL TOTAL	1,735,100	1,741,590	820,880	2,154,380	6,451,950	899,313	5,552,637

3.2 At the end of September 2022 £899,313 had been spent or committed. This is 13.9% of the overall capital programme budget for 2022/23.

3.3 A summary of progress on the thirty-nine schemes in the capital programme at the end of September 2022 is as follows:

- Five schemes are complete.
- Sixteen schemes are currently expected to be completed in-year.
- Seven schemes are either uncertain of being completed or are unlikely to be completed in-year.
- Six schemes will not be completed in-year.
- One scheme will now not take place and will be removed from the capital programme.
- One scheme is on hold.
- Three schemes are on-going Housing-related grants schemes.

3.4 Progress on the schemes with the largest remaining budgets is as follows:

- **Play Area Improvements 2022/23 (£32,970):** This budget is for routine improvement works, based on regular playground checks and/or insurance condition surveys, and any enhanced improvement works required in-year. Work undertaken to date includes surfacing work and refurbishment of a multi-play unit at Kestor Lane play area, new springers at John Smiths play area and improved gate closer fittings across several play areas. Further works will be planned throughout the year and at this stage it is expected that the budget will be spent in-year.

- **Replacement of Refuse Wheelie Bins 2022/23 (£13,000):** Replacement bins covered by the capital scheme budget are to be ordered throughout the rest of 2022/23 and spend should be completed in-year.
- **Castle Keep Lime Repointing Works and Repairs (£326,850):** The external consultants that are being engaged for the investigation and generation of tender documents stages of this scheme are likely to be appointed in October 2022 and a separate bat survey has already been commissioned. These pre-contract works are likely to be completed in 2022/23. However, given the time involved in specifying and designing this type of scheme and then tendering, it is not expected that there will be any work undertaken on the main contract works in 2022/23.

Given the above, it is estimated that only a small part of the scheme budget will be spent in 2022/23 and the remainder of the scheme budget will be moved to the 2023/24 capital programme when the 2022/23 revised estimate budget is set in January 2023.

- **Replacement of Refuse Iveco Tipper (PO60 AYK) (£46,000):** The specification for the replacement vehicle has been confirmed and quotes will be obtained in the near future. At this stage it is hoped that the purchase will be completed in-year, but this is subject to supplier delivery timescales.
- **Ribblesdale Pool Filter and Tile Work (£44,000):** The initial scheme plan was for replacement of the pool filter and pipework. Given the high cost involved in full replacement and because a capital bid has been put forward to replace Ribblesdale Pool at some point in the future, a proposed amendment to the scheme was approved by this Committee in September 2022. The amended scheme is for the replacement of pool filter media (the sand and pebbles which are used to filter the water from the pool) and refurbishing pool tiles. In addition, the scheme name has now been changed from “Ribblesdale Pool Filter and Pipework Replacement” to “Ribblesdale Pool Filter and Tile Work”. Quotes will now be obtained for this work.

At this stage, the aim is to complete the work in November/December 2022, which are the months when such works are often scheduled for swimming pools, but this is subject to the availability of contractors for that time period.

- **Replacement of High Top Transit Van PJ63 WUC (£34,500):** Officers are working up the replacement vehicle specification with some supplier input. Once specified, the replacement vehicle will be ordered. At this stage it is hoped that the purchase will be completed in-year, but this is subject to supplier delivery timescales.
- **Replacement of Pay and Display Machines (£45,810):** The replacement machines specified and approved by the Community Services Committee in August 2022 were subsequently ordered in September 2022, at a cost of £77,990. These replacement machines will be fitted in-year. The new signage will be specified and ordered in the near future and at this stage it is expected that the signage work will be completed in-year also. There is no specific cost estimate for the signage works currently, but it is expected that the total scheme cost is likely to be lower than the current budget of £123,800. The scheme budget will be amended when the 2022/23 revised estimate budget is set in January 2023.
- **Clitheroe Town Centre Car Park Scheme (£1,230,000):** At its meeting in August 2022, the Community Services Committee approved the removal of this scheme from the capital programme, because the review of car parking spaces in Clitheroe had concluded that there was, presently, no need for extra town centre parking provision, but that LCC should continue to be lobbied to assist in making the market car park more accessible. Therefore, the scheme budget will be removed from the capital programme when the 2022/23 revised estimate budget is set in January 2023.

- **Mardale Playing Pitches Drainage (£80,440):** The initial tender prices received for the scheme works were significantly higher than the £80,440 budget available. Given this, officers will now re-evaluate how to use this budget for Mardale playing pitches drainage, as the budget available must be spent on drainage works at this site to meet the requirements of the S106 agreement that funds this scheme. Once confirmed, the work will be put out to tender with the aim of completing the work in spring/summer 2023, after the end of the current football season.

Given the above, the scheme will not be completed in this financial year and the remaining £80,440 budget will be moved to the 2023/24 capital programme when the 2022/23 revised estimate budget is set in January 2023.

- **Play Area Improvements 2021/22 (£17,940):** This budget is for specific improvement schemes at Kestor Lane play area and Clitheroe Castle play area and installation of new equipment at Highfield Road and Highmoor Park play areas. The Kestor Lane improvement scheme is also being part-funded by the Play Area Improvements 2020/21 budget. The Clitheroe Castle play area works were completed and paid for by October 2022. The Kestor Lane play area works have now started and are expected to be completed by the end of October 2022.

Initial tender prices received for the installation of equipment at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes is to be obtained for installation of a revised set of play equipment to match the budget available. At this stage it is expected that these works will still be completed in-year, subject to contractor and materials availability.

- **Edisford Playing Pitches Drainage Works (£10,900):** At the end of September 2022, the further works still required on the cut off drain had been ordered at an estimated cost of £4,590. The main pitch drainage works will be re-assessed and procured once the cut off drain works are completed in-year and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch. At this stage it is expected that this scheme will be completed in-year.
- **Introduction of Planning Portal Link to the Planning Application System and Planning System Update (£26,420):** There has been no spend on this scheme to date in 2022/23. The scheme remains on hold, awaiting the outcome of whether a proposed wider Software Upgrade for Regulatory Services capital scheme bid will be approved as part of setting the Council's future capital programme budget for 2023/24 to 2027/28, by February 2023. The proposed wider scheme includes a combined software system for several Council services, including Planning and Building Control services. If this capital bid is approved then there will be no requirement to complete this planning system upgrade scheme.

In the meantime, the software supporting the current planning system is currently out of date and an update will be required in the near future. The nature of the update required will determine whether the spend is funded from revenue or from this capital scheme budget.

- **Brookfoot Footbridge, Ribchester – Replacement of Bridge (£110,000):** The general state of the bridge indicates that it will need to be replaced. However, the current defects do not make immediate replacement necessary in 2022/23. In addition, Engineers are still awaiting a response from the Environment Agency on whether they have any works planned on the brook to ensure this will not affect the bridge and the Environment Agency will have to approve the proposed works and design of the bridge.

Therefore, there will be no work on the bridge in-year and the scheme budget will be moved to the 2023/24 capital programme when the 2022/23 revised estimate budget is set in January 2023. The need for the replacement works will then be re-considered in 2023/24, including the impact of any response received from the Environment Agency.

- **ICT Infrastructure Refresh (£116,600):** No progress has been made with this scheme due to pressures on the ICT service. ICT services expect to engage with suppliers in the near future. At this stage, it is very doubtful this scheme will be completed in this financial year.
- **Dewhurst Road, Langho – Resurfacing Works (£62,666):** The contractor completed work on the scheme in October 2022. Once the scheme is inspected and any remedial works completed the final account will be agreed and paid.
- **Network Infrastructure (£30,000):** Officers have met with suppliers to discuss requirements and a supplier is currently working on an initial design / recommendations which they hope to have with us week commencing 14th November. As this scheme now ties in with the funding received in regard to Cyber Resilience it is uncertain whether the scheme will be completed in this financial year.
- **Disabled Facilities Grants (£816,741):** Committed expenditure at the end of September 2022 was based on twenty-four schemes approved in previous years and twenty-three schemes approved so far in 2022/23. In addition to this, there were a further thirteen applications working towards approval, three currently approved schemes where additional approval may be required to fund further work now identified and there were twenty-one referrals from Occupational Therapists that may become formal applications in the near future. Further referrals and applications are expected in-year.

The number of schemes approved and completed in-year so far is lower than officers would like. The main reason for this continues to be the limited availability of contractors to quote for work and be available to complete work promptly. At this stage, there is no certainty that the scheme budget will be fully committed by year-end. Any unspent budget at year-end will be rolled forward as slippage into 2023/24 because this scheme is financed by ring-fenced DFGs grant income from DLUHC and some funding from Onward Homes.

- **Landlord/Tenant Grants (£118,370):** There is no spend for the year to date and no schemes have been approved so far in 2022/23. This reflects reduced landlord interest in the scheme, despite the recent changes in the grant scheme rules. Given this, at this stage it is unlikely that the scheme budget will be fully committed by financial year-end.
- **Clitheroe Market Improvements (£78,600):** Meetings with market traders are ongoing and a consultant has now been appointed to consider the strategic way forward for the market improvements, at a cost of £6,000. This work has commenced and a meeting between the consultant and market traders was arranged for 18 October 2022. Emergency Committee in August 2022 agreed that the consultant costs can be funded by the UK Shared Prosperity Fund, subject to the Council's investment plan being agreed by Central Government. Further market improvements work funded by the UK Shared Prosperity Fund is also an option which could be considered by members in due course. The aim is still to complete some improvements work in 2022/23, but it is unlikely that all the improvements work would be completed in-year.

- **Replacement of Pest Control Van PK13 FJP (£37,890) and Replacement of Dog Warden Van PE64 EYC (£38,110):** In September 2022 this Committee approved increased budgets for both these schemes, which now include the purchase of electric replacement vans and charging point installation. The replacement vans were ordered in October 2022 and the supplier has now advised that the vans are expected to be in stock in approximately 9 months, so delivery is now expected in the 2023/24 financial year.
- **First Time Buyers Grants (£106,214):** At the end of September 2022, there had been eleven grant applications in-year. Of these, one grant scheme is complete, three have been approved, four are being considered for approval and three are not proceeding. At this stage, it is unclear whether the scheme budget will be fully committed by year-end, but further applications are expected in-year.
- **Equity Share Option Schemes (£422,130):** The locality-based equity share option schemes will not start until a scheme policy document is presented to this Committee for agreement. The policy document is still to be finalised, including confirmation of some legal issues being considered. At this stage it is unlikely that the budget on this scheme will be fully committed by financial year-end.
- **Affordable Housing – Longridge (£1,625,950):** There has been no spend on this scheme to date, because a separate proposal for use of the Land North of Dilworth Lane, Longridge S106 funding will be presented to members once more information is collated. At this stage it is unlikely that the budget on this scheme will be fully committed by financial year-end.
- **Economic Development Initiatives (£54,750):** At the end of September 2022 there had been no spend on this scheme. This is because there were no appropriate economic development opportunities in progress at the end of September 2022 which were likely to be funded from this economic development capital budget. At this stage it is unclear if the scheme budget will be spent by financial year-end.

4 CONCLUSION

4.1 At the end of September 2022 £899,313 had been spent or committed. This is 13.9% of the overall capital programme budget for 2022/23.

4.2 A summary of progress on the thirty-nine schemes in the capital programme at the end of September 2022 is as follows:

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SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF63-22/AC/AC
28 OCTOBER 2022

For further background information please ask for Andrew Cook
BACKGROUND PAPERS – None

Overall Capital Programme 2022/23

Cost Centre	Scheme	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of September 2022 £	Remaining Budget as at end of September 2022 £
	Community Services Committee							
PLAYW	Play Area Improvements 2022/23	45,000				45,000	12,030	32,970
REPWB	Replacement of Refuse Wheelie Bins 2022/23	13,000				13,000	0	13,000
CASKP	Castle Keep Lime Repointing Works and Repairs	327,300				327,300	450	326,850
RVAYK	Replacement of Refuse Iveco Tipper (PO60 AYK)	46,000				46,000	0	46,000
HTGMW	Replacement of Hustler Trimstar Mower x 2 (rvbc017 and rvbc018)	14,000				14,000	13,300	700
GVYVK	Replacement of John Deere Mower 4x4 (PE15 YVK)	25,000				25,000	26,500	-1,500
GKXP	Replacement of Kubota Mower PN09 KXP	25,000				25,000	26,500	-1,500
FLPIP	Ribblesdale Pool Filter and Tile Work	44,000				44,000	0	44,000
FGOAL	Replacement Football Goals	16,000				16,000	15,679	321
RVHXX	Replacement of Refuse Collection Vehicle (PK63 JZP)	246,000				246,000	245,831	169
WVWUC	Replacement of High Top Transit Van PJ63 WUC	34,500				34,500	0	34,500
SDGAR	Salthill Depot Garage - Replace Roller Shutter Doors and Rewire Garage	25,000				25,000	24,148	852
PDMAC	Replacement of Pay and Display Machines	123,800				123,800	77,990	45,810
PDECK	Clitheroe Town Centre Car Park Scheme		1,215,000	15,000		1,230,000	0	1,230,000
MARPD	Mardale Playing Pitches Drainage	80,900				80,900	460	80,440
PLAYV	Play Area Improvements 2021/22			80,600		80,600	62,660	17,940
PLAYU	Play Area Improvements 2020/21			40,000		40,000	40,000	0
BGCAF	Refurbishment of Bowling Green Café - Castle Grounds			2,150		2,150	102	2,048
EDPDR	Edisford Playing Pitches Drainage Works			15,490		15,490	4,590	10,900
	Total Community Services Committee	1,065,500	1,215,000	153,240	0	2,433,740	550,240	1,883,500

Overall Capital Programme 2022/23

Cost Centre	Scheme	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of September 2022 £	Remaining Budget as at end of September 2022 £
	Planning & Development Committee							
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update		26,420			26,420	0	26,420
	Total Planning & Development Committee	0	26,420	0	0	26,420	0	26,420
	Policy & Finance Committee							
BRKFT	Brookfoot Footbridge, Ribchester – Replacement of Bridge	110,000				110,000	0	110,000
ITINF	ICT Infrastructure Refresh	116,600				116,600	0	116,600
DHRST	Dewhurst Road, Langho - Resurfacing Works		62,850			62,850	184	62,666
NTWRK	Network Infrastructure		30,000			30,000	0	30,000
COADM	Committee Administration IT System		7,600			7,600	0	7,600
CFUPG	Financial system upgrade		8,430			8,430	0	8,430
ITEQC	Replacement IT Equipment for Councillors			7,020		7,020	4,580	2,440
RECEP	Main Reception Adaptation Works				13,500	13,500	14,794	-1,294
	Total Policy & Finance Committee	226,600	108,880	7,020	13,500	356,000	19,558	336,442
	Health & Housing Committee							
DISCP	Disabled Facilities Grants	393,000		645,850	48,800	1,087,650	270,909	816,741
LANGR	Landlord/Tenant Grants	50,000	186,740		-118,370	118,370	0	118,370
CMIMP	Clitheroe Market Improvements		78,600			78,600	0	78,600
PVFJP	Replacement of Pest Control Van PK13 FJP		16,000		21,890	37,890	0	37,890
PVEYC	Replacement of Dog Warden Van PE64 EYC		16,000		22,110	38,110	0	38,110
JROOF	Joiners Arms Roof Renewal		42,200			42,200	43,050	-850
FTBGR	First Time Buyers Grants				118,370	118,370	12,156	106,214

Overall Capital Programme 2022/23

Cost Centre	Scheme	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of September 2022 £	Remaining Budget as at end of September 2022 £
	Equity Share Option Schemes				422,130	422,130	0	422,130
	Affordable Housing – Longridge				1,625,950	1,625,950	0	1,625,950
CLIAH	Clitheroe Affordable Housing Scheme			11,770		11,770	3,400	8,370
	Total Health & Housing Committee	443,000	339,540	657,620	2,140,880	3,581,040	329,515	3,251,525
	<i>Economic Development Committee</i>							
ECDVI	Economic Development Initiatives		51,750	3,000		54,750	0	54,750
	Total Economic Development Committee	0	51,750	3,000	0	54,750	0	54,750
	OVERALL CAPITAL PROGRAMME 2022/23 TOTAL	1,735,100	1,741,590	820,880	2,154,380	6,451,950	899,313	5,552,637